



Sequoyah Elementary School PTA

"Home of the Stallions"

17301 Bowie Mill Road. Derwood MD 20855
Phone: 301-840-5335 Fax: 301-840-5356

www.sespta.org



Sequoyah Elementary School PTA Volunteer Opportunities 2016-2017

There are many opportunities to volunteer at Sequoyah! The chart below details the fundraisers and other programs the PTA organizes throughout the year. Your help is greatly needed!! Simply write your name and preferred contact info below and check the box for the opportunities that interest you. Turn in this form to the PTA President in the school office mailbox or via email at tina@sycamoredb.com

Name: _____

Email or Phone: _____

	Event Title	Event Description
	Book Fair	Volunteer during set-up, sales, and take-down during the semi-annual Book Fair fundraiser for Fall and Spring. Assist the Chair with other organizational activities.
	Brick Fundraiser	Assists with online ordering for Fall and Spring sales and 5 th grade class gift for bricks that pave our newly renovated courtyard.
	Community Sponsorship	Coordinates donations, grants, and ad sales with businesses to support various events, fundraisers, and other activities.
	Giving Grocer	Giving Grocer is an online frozen food grocery delivery service that provides our PTA with a percentage of our sales. The chair manages the monthly Giving Grover fundraiser from Sept. through June. Also, facilitates the operation of the Giving Grover during the quarterly pick-up in the All Purpose Room.
	Shoe Box Recycling	Coordinates the Shoebox recycling fundraiser, ships boxes when full and orders more boxes as needed.
	Rewards Programs - Passive Fundraisers such as Target or supermarket rewards programs as well as Box Tops	Coordinates and promotes "passive" fundraisers in which a business rewards Sequoyah for every purchase made. Monitors & collects both Giant and Safeway annual registration for bonus store credits. Monitors the collection of GM Box tops.
	Spirit Wear Clothing Sales	Coordinates the promotion, sales and distribution of Sequoyah's logo clothing line. Manages the distribution of new Sequoyah Water Bottles to all incoming Kindergartners and new students.

	Yearbook	Coordinates and manages the production and distribution sale of the yearly Sequoyah Yearbook. Assist with pictures to include for your child's classroom.
	5th Grade Farewell	Coordinates 5th Grade Farewell Party.



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After School Clubs	Coordinates after-school programs for Fall and Winter 8-week sessions - manages registration
Art Fever	Coordinates the Art Fever Assistants for the art enrichment program (class art presentations, all grade levels monthly for approx. 30 minutes).
Author's Program	Selects & coordinates the published authors visits for our students.
Bulletin Boards - At Home Reading Board	Coordinates the students names of those monthly at home readers with the Sequoyah Reading Specialist Department.
Bulletin Boards - Birthday Board	Coordinates the different grade level parents to create, prepare and display each month's Birthday Bulletin Board in the school lobby.
Bulletin Boards - PTA Board	Coordinates the display of PTA materials and/or photos with the PTA executive board and program committee chairs each month on the PTA Bulletin Board.
Child Care at PTA Meetings	Makes sure we have secured volunteers to manage a room of elementary-aged students for 5 Tuesdays throughout the year in the evening from 6:30 until 9:30.
Cultural Arts	Coordinates the presentations and special assemblies approved by the County for elementary level curricula - administration requests a Fall, Winter and Spring assembly
Dances - Fall & Spring	Volunteer during the dances with set up, clean up, decorations, refreshments, tickets, and posters.
Garden/Courtyard Improvement	Manages cooperation among teachers, parents, staff and community girl scouts and boy scouts implementation of courtyard-use space for educational and beautifying purposes.
Health & Safety	Coordinates the annual National Nutrition Month in March, and is the liaison to the Sequoyah Health Room to promote health and safety in our school. Updates the Health Room Bulletin Board.
International Night	Coordinates the International Night every other year.
New Parent Breakfast/Principal's Coffee for 2016	Welcomes New Parents at a breakfast reception on the 1st day of school.
Room Parent Volunteer	Volunteer in your child's classroom and liaise with PTA and your classroom parents to share news and events. Indicate child's teacher(s) here:
Volunteer Coordinator	Helps with coordinating volunteer help for various events where needed. Track volunteer hours.

Thank you for supporting the Sequoyah PTA!